



# SPRACHENFABRIK



## Translation Internship (DE>EN)

Sprachenfabrik GmbH provides translation, editing, proofreading and interpreting services, specialising in internal and external communication, marketing and PR, fashion, business and finance, IT and technology, law and medicine.

To join us at our Bielefeld office from July 2019, we are looking for an

## intern for 3 months minimum

### Responsibilities:

- Translating straightforward to medium-difficulty texts, from German (and any other languages you work with) into English
- Proofreading texts which have been externally translated into English
- Maintaining terminology banks
- Supporting day-to-day business tasks

### Requirements:

- Excellent knowledge of English
- Language combination German-English, further working languages desirable
- Prior experience of translation memory systems or willingness to learn
- Structured and dedicated approach
- Reliability, professional discretion, accuracy

**If you are interested, please send your application to**

**hr@sprachenfabrik.de // Tel. +49 521 96 29 77-0**

**The application must be in German and should include the earliest date that you could start.**

**Please feel free to contact us with any questions.**

Sprachenfabrik GmbH is the comprehensive one-stop language services provider for international communication, including personalized advice by a team of experienced project managers who ensure that even the most complex multilingual communication projects run smoothly. A reliable and flexible partner, Sprachenfabrik GmbH guarantees efficient translation processes, convincing texts, conscientious proofing and editing and effective language training. More than 500 qualified translators, proofreaders, editors and copywriters always find the right words – the correct semantics and the appropriate register – in over 25 languages, with the aid of high-performance systems and modern tools.



[www.sprachenfabrik.de](http://www.sprachenfabrik.de)